

EDUCATION (Group – V) DEPARTMENT
NOTIFICATION

Jaipur, September 19, 2013

G.S.R.59 .- In exercise of the powers conferred under sub-section (1) of section 16 of the Rajasthan Schools (Regulation of Collection of Fee) Act, 2013 (Act No. 14 of 2013), the State Government hereby makes the following rules, namely:-

1. Short title and commencement.-(1) These rules may be called the Rajasthan Regulation of Collection of Fee in Private Schools Rules, 2013.

(2) They shall come into force with effect from 1st day of August, 2013.

2. Definitions.- (1) In these rules, unless the context otherwise requires,-

(a) "Act" means the Rajasthan Schools (Regulation of Collection of Fee) Act, 2013 (Act No.14 of 2013);

(b) "Authorised Officer" means any member of the District Committee authorised by the District Committee;

(c) "Director" means the Director of Secondary Education, the Director of Elementary Education, the Director of Sanskrit Education, as the case may be; and

(d) 'Form' means a Form appended to these rules.

(2) Words and expressions used in these rules, but not defined in these rules, shall have the same meaning as assigned to them in the Act.

3. Factors for determination of fee. - The Committee constituted under section 5 of the Act, shall while determining the fee leviable by a private school, in addition to the factors specified in sub-section (1) of section 6 of the Act, also take in to account the following factors, namely:-

(a) Locality of the school i.e. Population of village, town or city in which school is situated;

(b) Strength of the students studying in the school;

(c) Classes of study and courses of study offered by the school;

(d) Qualification of teachers; and

(e) Infrastructure of the school,-

(i) schools having infrastructure as per the norms prescribed by the Government, from time to time;

- (ii) schools having infrastructure more than the norms prescribed by the Government, from time to time; and
- (iii) schools having infrastructure more than the norms prescribed by the Government, from time to time along with additional facilities like Air conditioners etc.

4. Maintenance of Accounts. - (1) Every private school shall maintain accounts for different kinds of transactions i.e. fees collected, grants received, financial assistance received, payments of salary to staff, purchase of machinery and equipments, furniture, laboratory articles, sports equipments, library books, stationary and other expenditure incurred and these accounts shall be get audited by the Chartered Accountant.

(2) Every private school shall keep the accounts and all records within the premises of the educational institution and shall make available at all reasonable times for inspection by the District Committee or Authorized officer.

(3) Accounts maintained by private school together with all vouchers relating to various items or receipts and expenditure shall be preserved by the schools for a period of seven years.

5. Search and inspection.- (1) The District Committee or Authorized Officer shall, at all reasonable times, have free access to all the accounts, record, documents, securities and other property belonging to or in the custody of private school. The District Committee or Authorized officer shall have power to require any person to produce the above mentioned record.

(2) The District Committee or Authorized Officer who have made search and inspection of any private school shall send a report with relevant record to the Director.

6. Submission of Return.- (1) Every private school shall prepare annual financial return in the Form appended to these rules, for every financial year on the basis of accounts audited by the Chartered Accountant. The return shall bear the signature of the Secretary or Principal of the private school. The return shall be submitted to the District Education Officer concerned up to last day of July every year.

(2) In addition to the return referred to in sub-rule (1) above, every private school shall furnish, within such time, as may

be fixed by the District Committee or Authorized officer, statistics or other information that may be required by them/it.

7. Constitution of District Committee.- There shall be a District Committee in every revenue district consisting of the following, namely:-

(a)	District Education Officer (Secondary or Secondary-I)	Chairperson
(b)	District Education Officer (Secondary-II)	Member
(c)	All the District Education Officer (Elementary) of the district concerned	Member
(d)	Officer of Sanskrit Education Department not below the rank of District Education Officer nominated by the Director, Sanskrit Education	Member
(e)	Officer of the State Government nominated by the District Collector	Member
(f)	Representative of Association of Private Schools, having minimum 5 years experience in the field of Education	Member
(g)	Representative of the Parents Association nominated by the District Collector	Member
(h)	Any Assistant Accounts Officer nominated by the Chairperson	Member
(i)	Additional District Education Officer (Secondary)	Member Secretary

FORM

[see sub-rule (1) of rule 6]

- (1) Name of the educational institution
- (2) Financial year
- (3) Classes and courses approved
- (4) Total number of students admitted during the year in each class / courses offered
- (5) Class wise strength of students with category
- (6) Amount of tuition fee payable to school
- (7) Details of fee, deposits, any other collection made other than Tuition fee under whatever name it may be called:-
 - (i)
 - (ii)
 - (iii)

(iv)

so on

- (8) Total amount to be collected from the students
(9) Total amount actually collected from the students
(10) Balance to be collected, if any
(11) Any fee grants received from the Government or payable by the Government or any other income/grant/donation etc. received from any source:-
(i) Fee grant received from the Government or payable by the Government
(ii)
(iii)
(iv)
so on

CERTIFICATE

It is certified that no other fees or deposits, other than those specified above were collected either directly or indirectly from students and that receipts have been issued for the fee and other deposits collected by the school.

Signature
Principal/Secretary
of the school

Place:

Date:

[No F. 8(17) Edu-V/2004PT]

By Order of the Governor,

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Principal Secretary to the Government.

Government Central Press, Jaipur.